

RESOLUTION (Amended)

of the

Tompkins County Soil and Water Conservation District

Resolution No.: 2015-38

Date: ~~7/13~~ 10/26/2015

*Entering into ~~a~~ contract agreement #AGM01 –C00007GG-3000000 with NYS Agriculture and Markets to provide services for the “Southern Tier Agricultural Industry Enhancement Program – Tompkins County SWCD” (STAIEP).*

**WHEREAS,** The Tompkins County Soil and Water Conservation District will provide services to NYS Agriculture and Markets to implement the STAIEP for Tompkins County; and

**WHEREAS,** The Tompkins County Soil and Water Conservation District understands that approximately \$1.~~54~~ million is expected to be delivered to this program for implementation of environmental and/or economic development projects along with a 10% administrative fee.~~implementation projects and staff time reimbursement~~; and

**WHEREAS,** a formalized agreement has~~will~~ been developed between NYS and Tompkins County Soil and Water Conservation District;

**NOW THEREFORE BE IT RESOLVED,** by the Tompkins County Soil and Water Conservation District Board of Directors that,

- 1.) the Tompkins County Soil and Water Conservation District shall enter into a contract agreement with NYS Ag and Markets for the following services to the STAIEP:
  - a. conduct outreach
  - b. manage application process:
    - i. Issue Requests for Proposals~~answer questions regarding the program~~
    - ii. Assist applicants with program issues~~review eligibility information~~
    - ~~ii-iii.~~ Accept applications according to a schedule determined by the Department of Ag and Markets.
    - ~~iii-iv.~~ conduct preliminary eligibility determination
    - ~~iv-v.~~ provide recommendation for awards to the NYS Ag and Markets according to a schedule determined by the Department~~on a semi-annual basis~~
  - c. Execute farm project agreements
  - d. Administer and manage farm project agreements
  - e. Report as required to NYS Ag and Markets
- 2.) The NYS Ag and Markets will provide the following services to the District as a part of this program:
  - a. Create and deliver to the District all administrative documents necessary for the program
  - ~~a-b.~~ Provide official questions and answers regarding the program
  - ~~b-c.~~ Final application eligibility determination
  - ~~c-d.~~ Award of all farm project grants

- ~~d-e.~~ Notification of awards and non-awards
- ~~e-f.~~ Vendor certifications
- ~~f-g.~~ Assist the District as required in the administration and management of farm project agreements.

- 3.) This resolution will take effect immediately.
- 4.) The District Manager is able to sign all necessary paperwork for the agreement #AGM01 – C00007GG-3000000 developed for the STAIEP-Tompkins SWCD program.

Board Chairman Signature \_\_\_\_\_

Approvals:

Dan Carey: Present- Y( ) N ( ) , Vote- Y( ) N( )

Aaron Ristow: Present- Y( ) N ( ) , Vote- Y( ) N( )

Alan Teeter: Present- Y( ) N ( ) , Vote- Y( ) N( )

David McKenna: Present- Y( ) N( ) ,  
Vote- Y( ) N( )

Jim Dennis: Present- Y( ) N ( ) , Vote- Y( ) N( )